

MAGGIE SKELLIE

maggieskellie.com

CONTACT

LinkedIn

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EDUCATION

Expected May 2024

Bellarmine University

Bachelor of Arts in Communications and Design, Art, Technology; Minor: Art

- Dean's List: Spring 2021, Spring 2023
- Monsignor Treece Scholarship Recipient

Relevant Coursework

- Multimedia Communication
- Web Art
- Arts Entrepreneurship & Tech
- Beginning Photography
- Public Speaking
- Digital Illustration

SKILLS

- Graphic Design
- Traditional Art
- Digital Art
- Video/Photo Editing
- Public Speaking
- Calligraphy
- Photography
- Training Others

SOFTWARE SKILLS

- Adobe Photoshop
- Adobe Premiere Pro
- Camera RAW
- Adobe InDesign
- Adobe XD
- Adobe Illustrator
- Canva

WORK EXPERIENCE

- **Belle Noble Entertainment LLC**; Louisville, KY
August 2023 - April 2024
Digital Media Intern
 - Visually communicating with customers via email and social media.
 - Monitoring and managing social media accounts daily.
 - Developing and implementing strategies that promote the company.
- **Starbucks**; Louisville, KY
December 2020 - August 2023
Barista/Certified Barista Trainer
 - Introducing new employees to the workplace and training them on beverage recipes and workplace standards.
 - Energetically hand-crafting hundreds of beverages for customers.
 - Creating a safe environment for both customers and coworkers.
- **Papa John's**; Shelbyville, KY
April 2020 - August 2020
Delivery Driver
 - Delivering products to customers in a safe, courteous, and timely manner while working as part of a team.
 - Checking all products for accuracy with quality standards.
- **La Cocina de Mama**; Shelbyville, KY
March 2019 - November 2019
Hostess
 - Maintaining a hostess stand, seating areas, and menus with thorough cleaning and assistance.
 - Communicating with customers about their preferences.
 - Handling all cash payments and tip amounts, ensuring accuracy.
- **Bourbon Kitchen at 524**; Shelbyville, KY
March 2018 - December 2018
Barista/Server
 - Providing customers with a unique and positive experience in a fast-paced and unique environment.
 - Designing creative and informative menu boards using traditional art methods to communicate new items coherently.

LEADERSHIP & INVOLVEMENT

- **Bellarmine - BUKnighted**; Louisville, KY
Septemer 2022 - Present
President/Service & Volunteer Coordinator
 - Preparing for, organizing, and running meetings.
 - Promoting the mission and goals of the BUKnighted organization.
 - Delegating tasks to members of the executive board.
 - Organizing and leading one volunteer opportunity each semester. (Related to LGBTQIA+ activism)
 - Answering questions and concerns regarding the platform MobileServe.
 - Designing banners and handouts for on-campus events, and assisting the Public Relations chair.